

CONFIRMED MINUTES

TE KOROWAI O WAIHEKE DECEMBER BOARD MEETING



At the **Te Korowai o Waiheke Trust board meeting on 17 Feb 2021** these minutes were confirmed as presented.

Name:	Te Korowai o Waiheke
Date:	Tuesday, 15 December 2020
Time:	6:00 pm to 7:10 pm
Location:	Waiheke Sustainability Centre, 0 Mako Street, Oneroa
Board Members:	Brent Impey (Chair), Erika Barden, Grant Leach, Jonah Kitto-Verhoef, Nicola Bowman
Attendees:	Jenny Holmes, Lindsay Jeffs, Mary Frankham, Phil Brown
Apologies:	Shane Brealey, Wendy Thompson, Karla Allies

1. Opening Meeting

1.1 Confirm Minutes

Te Korowai o Waiheke Board Meeting October 2020 21 Oct 2020, the minutes were confirmed as presented.



Minutes approved

Approved

Decision Date:	15 Dec 2020
Mover:	Nicola Bowman
Seconder:	Erika Barden
Outcome:	Approved

1.2 Interests Register

2. Actions from Previous Meetings

2.1 Action List

Due Date	Action Title	Owner
24 Jul 2020	Prepare comms / press release for Jobs for Nature funding together with Bridgette and Mary Status: Completed on 15 Feb 2021	Jenny Holmes
11 Aug 2020	Link to Marine Project website in next newsletter Status: Completed on 30 Oct 2020	Jenny Holmes

Due Date	Action Title	Owner
28 Aug 2020	Add personal information to the Interests Register Status: Completed on 30 Oct 2020	Jonah Kitto-Verhoef
28 Aug 2020	Add personal information to Te Korowai Interests register Status: Completed on 30 Oct 2020	Karla Allies
28 Aug 2020	Assess supplementing DOC200 traps at Man o War with Good Nature traps Status: Completed on 7 Dec 2020	Mary Frankham
18 Sep 2020	PF 2050 Ltd additional \$76M fund Status: Completed on 30 Oct 2020	Brent Impey
30 Sep 2020	Meet with PF 2050 Ltd board Chair and new CE after Ed has left Status: Completed on 30 Oct 2020	Brent Impey
30 Sep 2020	Partnership meeting with PF2050Ltd Status: In Progress	Mary Frankham
2 Nov 2020	Check Walking Festival availability Status: Completed on 7 Dec 2020	Jenny Holmes
6 Nov 2020	Are manu whenua positions a PF 2050 Ltd requirement? Status: Completed on 30 Oct 2020	Mary Frankham
15 Nov 2020	Trust deed amendments signed and witnessed Status: Completed on 15 Feb 2021	Mary Frankham
15 Nov 2020	Tuesday December 15th at 7pm Status: Completed on 7 Dec 2020	Jenny Holmes
27 Nov 2020	Karla to query with Ngati Paoa Trust board Status: Completed on 15 Feb 2021	Karla Allies
30 Nov 2020	PF 2050 Ltd board needs for rat eradication pilot Status: Completed on 21 Dec 2020	Mary Frankham
30 Nov 2020	Look into options for longer term funds Status: In Progress	Lindsay Jeffs
30 Nov 2020	Is PF 2050 Ltd funding for rat eradication pilot still coming? Status: In Progress	Mary Frankham
15 Dec 2020	Expression of Interest for Jobs for Nature fund Status: Completed on 15 Feb 2021	Mary Frankham
17 Feb 2021	February board meeting to include a session on trustee skills Status: On Hold	Lindsay Jeffs
15 Jul 2021	Patron role to be reviewed annually Status: Completed on 17 Dec 2020	Brent Impey

Patron role to be left fluid as opportunities for Sir Graham Henry come up

3. Major Decisions and Discussions

3.1 Update on Jobs for Nature

Brent met Kiri Allan, Conservation Minister who was interested in the number of jobs that could be created on Waiheke. Brent indicated 40 -45 jobs.

PF2050Ltd asked Mary how many jobs could be created on Waiheke in January 2021 from the Jobs for Nature funding. Mary has responded 7 jobs and is waiting for their feedback.



Jobs for Nature

Continue to work with PF2050Ltd and DOC on firming up Jobs for Nature funding in the first quarter of 2021.

Due Date: 31 Jan 2021

Owner: Mary Frankham

3.2 Further amendments to Trust Deed

The trustees agreed to amend the trust deed as proposed



Shane needs to sign updated Trust deed in one place

Shane still needs to sign the changes to the Trust deed in one place.

Due Date: 24 Dec 2020

Owner: Mary Frankham

3.3 Draft rat pilot proposal

There has been general agreement on the location of the rat eradication pilot from funders, technical advisors and the community. The proposed operational trial area is around Putiki Bay from Kennedy Point to Te Whau.

Biz Bell to come up with different defense scenarios to maintain the pilot area at the completion of the operations for different timeframes and the cost of each.

Wendy provided feedback on rats coming back into the pilot area. It was agreed that comms around the buffer area will be very important and that Wendy could assist Jenny with those.

There is a need to ensure we have enough replicates of trials required for the different treatment or habitat types.



Approve the rat eradication pilot proposal

Approved

Decision Date: 15 Dec 2020

Mover: Jonah Kitto-Verhoef

Seconded: Grant Leach

Outcome: Approved

There was a query with the Comms plan timing and getting permissions. The current plan has the team starting to get permissions at the end of January 2021, but the Comms plan is not due until the end of April. Mary said these timings will be reviewed after the funder meeting

4. Management Reports

4.1 Project Director report including HSE

The Management report was accepted

There is a full staff compliment now with both Monica and Frank being on board.

Biz Bell is a great Technical resource for the rat eradication pilot planning, given her experience with ground based rat eradications in New Zealand and around the world.

There is a shortage of stoat dogs in New Zealand - currently only 2 available. It is great that we have one in training on the island and another soon to qualify up North.



Write a job description for a patron and an ambassador

One paragraph description of a patron and an ambassador

Due Date: 22 Jan 2021
Owner: Jenny Holmes

Wendy suggested Kimberley Crossman and Kate Hall as social media influencers. There was discussion about what these social influencers would do, which needs to be determined after they confirm their availability. Looking for a social influencer who is happy to do this in a voluntary capacity as part of the wider ambassador programme.

4.2 Finance Report



Approve Finance report

Finance report is approved

Decision Date: 15 Dec 2020
Mover: Grant Leach
Seconded: Erika Barden
Outcome: Approved



Grant to talk to Richard at Giltrap Group

Grant to find out if Giltrap Motors could expand their support of Te Korowai o Waiheke to provide an electric car eg Nissan Leaf

Due Date: 24 Dec 2020
Owner: Grant Leach



Budget approved

Management to work to an internal guide of a 10% contingency for the rat eradication pilot programme.

A discussion will be held with the funders to determine the contingency they will accept - 20% may be more reasonable.

Decision Date: 15 Dec 2020
Mover: Jonah Kitto-Verhoef
Seconded: Nicola Bowman
Outcome: Approved

Traps are depreciated at 50% per annum. If we need to replace any traps in years 3, 4 or 5 need to set aside some of the depreciation now to have the funds available.



Depreciation of traps and cameras

Depreciation - 5 years for traps (stainless steel)
- 3 years for cameras

Decision Date: 15 Dec 2020
Mover: Nicola Bowman
Seconded: Jonah Kitto-Verhoef
Outcome: Approved

Lindsay is continuing to look at alternative investment options to make a higher return given the lower interest rates. Lindsay is talking to ASB and Simplicity - need to get more than 0.89% interest.

5. Other Business

6. Close Meeting

6.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____