

# CONFIRMED MINUTES

## TKOW TRUSTEE BOARD MEETING



At the **Board Meeting** on **17 Jun 2020** these minutes were **confirmed as presented**.

<b>Name:</b>	Te Korowai o Waiheke
<b>Date:</b>	Wednesday, 12 February 2020
<b>Time:</b>	6:00 PM to 8:00 PM
<b>Location:</b>	Waiheke Adult Learning Centre, Oneroa
<b>Board Members:</b>	Brent Impey (Chair), Shane Brealey, Nicola Bowman, Karla Allies, Jonah Kitto-Verhoef
<b>Attendees:</b>	Ruth Macleod, Phil Brown
<b>Apologies:</b>	Grant Leach
<b>Notes:</b>	Jonah Kitto-Verhoef joined via Zoom

### 1. Opening Meeting

#### 1.1 Previous Minutes to be adopted

#### 1.2 CE Board pack

CE Board pack read and accepted

#### 1.3 Financial Report

Financial report accepted as accurate

#### 1.4 Mana whenua trustee position

Discussion on Mana whenua trustee position



#### Place on hold and review in following Board meetings

Review position in following board meetings

**Decision Date:** 12 Feb 2020

#### 1.5 Council agreement

Trustees generally ok to accept the concept of the contract being service agreement – but accepted Phil's offer to change wording to Partnership funding agreement.

Noted: Trustee Jonah Kitto requested time to read more fully.

Actions: Mary to get back to Phil with edits.

## 1.6 Board Meeting Transparency

- Minutes should be publicly available – should be short and tight. shouldn't suggest who said what "it was decided that... considered that".
- Interim report twice a year for the public and open board meetings twice a year. Dates to be agreed.

## 1.7 Trustee Board Positions

- Ruth has taken on a new role as Trade Commissioner in San Francisco – congratulations to Ruth and Trustee appreciation of contribution - thank you Ruth.
- Please Put forward names / suggestions and contact details of people who may make good trustees, and also what skills you think need filling in the Trust board. Based on the trust deed we are seeking broad business expertise.

## 1.8 BoardPro

BoardPro; training for Trustees on it at next meeting.

## 1.9 PF2050

Trustees are seeking a layered connection and relationships with PF2050

- Relationships at operations
- Relationships at CEO
- Board relationship
- Government relations – Dept of Conservation / Minister
- Communications
- Relationships with other projects

## 2. END

### 2.1 Close the meeting

**Next meeting:** Te Korowai Trustee Meeting - 7 Apr 2020, 10:00 AM

Signature: \_\_\_\_\_

Date: \_\_\_\_\_