

# Te Korowai o Waiheke Trust Board Meeting

13th August 2019 at 6pm at NZT Offices, Auckland

1. Attendees: Grant Leach (Chair), Ruth Macleod, Shane Brealey, Nicola Bowman, Jonah Kitto (video), Karla Allies with Guest Phil Brown from Auckland Council.
2. In attendance from TKoW: Mary Frankham
3. Welcome: Grant welcomed all to the meeting, particularly Phil Brown from AC.
4. Apologies:  
Mahu Rawiri  
**Motion:** That the apologies be accepted. Moved Jonah; Seconded Shane.  
Carried
5. Minutes of previous meeting:  
**Motion:** That the minutes of the meeting held on 10 June 2019 are a true record of the meeting. Moved Shane; Seconded Jonah. Carried
6. Matters arising:  
Discussed in the CEO report
7. CEO Report:  
Noted the report with the following further discussion:
  - a. Approval of TKoW Polices. These were discussed and it was agreed that these will be reviewed and discussed at the next Trustee meeting.
  - b. Finances –  
  
Motion: The finance pack update presented was approved.  
Moved by XX and Seconded by XX:  
  
Motion: That purchase of the Camera Purchase was discussed of the Moved by XX and Seconded by XX:  
  
Note: Clarification of who moved the above finance motions was noted in the subsequent Board meeting minutes for 14 October Board Meeting
  - c. Strategic Plan  
Agreed: That the plan was discussed and approved as it stands in its current form. This was held over till the next Trustee meeting.
  - d. Trap usage approval  
Action: It was discussed and agreed that this be circulated to the Trustees for further consideration.
  - e. KPIs for delivery by management  
Management KPIs to be developed between Mary and Grant and presented back to the Board at a later date. discussed these with the  
Action: Mary and Grant to agree and present back to the Board.



- f. Next meetings:  
Funding Brainstorming session  
Date agreed as Sept 24<sup>th</sup>, Waiheke

**Next Trustee meeting:**  
October 8<sup>th</sup> on Waiheke, venue TBD

- 8. Closure:  
The meeting closed at 8.00pm

