

CONFIRMED MINUTES  
TE KOROWAI O WAIHEKE BOARD MEETING  
OCTOBER 2020

At the Te Korowai o Waiheke December board meeting on 15 Dec 2020 these minutes were confirmed as presented.

Date: Wednesday, 21 October 2020

Time: 6:00 pm to 7:50 pm

Location: Fenice, 122a Ocean View Rd, Oneroa

Board Members: Brent Impey (Chair), Grant Leach, Jonah Kitto-Verhoef, Karla Allies, Nicola Bowman, Erika Barden, Wendy Thompson

Attendees: Lindsay Jeffs, Jenny Holmes, Mary Frankham, Phil Brown

Apologies: Shane Brealey

## 1. Opening Meeting

### Confirm Minutes

Te Korowai o Waiheke Trust meeting 11 Aug 2020, the minutes were confirmed as presented.

Decision Date: 21 Oct 2020

Mover: Wendy Thompson

Seconder: Nicola Bowman

Outcome: Approved

### 1.2 Interests Register

All trustees have updated their Conflicts of Interest on the register. Karla has said she does not have any conflicts at this time.

## 2. Actions from Previous Meetings

24 Jul 2020

Prepare comms / press release for Jobs for Nature funding together with Bridgette and Mary

Status: In Progress

Jenny Holmes

11 Aug 2020 Add board meeting schedule to agenda for next meeting

Status: Completed on 14 Aug 2020

Brent Impey

11 Aug 2020 Link to Marine Project website in next newsletter

Status: Completed on 30 Oct 2020

Jenny Holmes

14 Aug 2020 The trust resolved to pay a stipend to TAG members

Status: Completed on 24 Sep 2020

Mary Frankham

21 Aug 2020 Advertise Operations Manager role

Status: Completed on 24 Aug 2020

Mary Frankham

28 Aug 2020 Add personal information to Interests register

Status: Completed on 30 Aug 2020

Erika Barden

28 Aug 2020 Add personal information to the Interests Register

Status: Completed on 30 Oct 2020

Jonah Kitto-Verhoef

28 Aug 2020 Add personal information to Te Korowai Interests register

Status: Completed on 30 Oct 2020

Karla Allies

28 Aug 2020 Assess supplementing DOC200 traps at Man o War with Good Nature traps

Status: Completed on 7 Dec 2020

Mary Frankham

18 Sep 2020 PF 2050 Ltd additional \$76M fund

Status: Completed on 30 Oct 2020

Brent Impey

30 Sep 2020 Meet with PF 2050 Ltd board Chair and new CE after Ed has left

Status: Completed on 30 Oct 2020

Brent Impey

30 Sep 2020 Partnership meeting with PF2050Ltd

Status: In Progress

Mary Frankham

15 Dec 2020 Expression of Interest for Jobs for Nature fund

Status: In Progress

Mary Frankham

### 3. Major Decisions and Discussions

#### 3.1 Update on PF2050 relationship

Abbie Reynolds, the new CE and Brett Butland, the new senior Projects Manager at PF 2050 Ltd came to Waiheke on October 13th and met with Te Korowai staff.

PF 2050 Ltd understand that the relationship with the projects needs to improve.

Five original PF projects sent letter to PF 2050 Ltd giving feedback on how the relationship could be improved. The projects are meeting with PF 2050 Ltd tomorrow to discuss.

PF 2050 Ltd board needs for rat eradication pilot

Need to understand what the PF 2050 Ltd board needs from the Waiheke rat eradication pilot.

Due Date: 30 Nov 2020

Owner: Mary Frankham

#### 3.2 Update on Jobs for Nature

There is no update on the Jobs for Nature funding.

#### 3.3 Discuss/define role of Patron

The patron role is a figurehead to represent the organisation when requested.

It is a ceremonial role, being a brand ambassador, and helping to raise funds in the future. We need to also engage with younger audience, Wendy has suggested some social media influencers.

Large landowners are very interested in rat control currently - could Sir Graham be used in this space, to encourage them to donate funds to do rat eradication rather than rat control. Perhaps an event with Sir Graham and a couple of All Blacks?

Review patron role annually  
Due Date: 15 Jul 2021  
Owner: Brent Impey

#### Check Walking Festival availability

Karla would like to do the Te Korowai Walking Festival walk on Friday Nov 13th  
Brent and Erika would like to do the walk to honour Sir Rob Fenwick walk on  
Saturday Nov 21st. Both these walks are already fully booked so will add their  
names to the waitlist.  
Due Date: 2 Nov 2020  
Owner: Jenny Holmes

#### 3.4 Amendments to Trust Deed

Trust deed changes were signed and witnessed by Nicola, Brent, Grant, Karla,  
Wendy and Erika.

Discussion around widening Te Korowai o Waiheke trust deed from two mana  
whenua positions to one of the positions being tangata whenua, given the second  
mana whenua Te Korowai o Waiheke trust position has not been able to be filled for  
more than 12 months. There would be advantages to having an iwi representative  
who lives on Waiheke. The two current mana whenua positions could be split as  
follows:

One position - Ngāti Paoa only

Second position - tangata whenua or mana whenua

Some people understood that mana whenua representation on the Te Korowai o  
Waiheke trust was a requirement from PF2050Ltd.

Jonah and Phil felt strongly that the positions should remain as per the current Trust  
deed as two mana whenua positions. Given Ngati Paoa elections will be announced  
by November 1st, maybe it will be easier to get a second Ngati Paoa representative  
after this time

Are manu whenua positions a PF 2050 Ltd requirement?

Clarify with PF2050 Ltd are the two manu whenua positions on the Te Korowai  
o Waiheke Trust board a requirement from their end.

Due Date: 6 Nov 2020

Owner: Mary Frankham

#### 4. Trust deed amendments signed and witnessed

Signatures from Shane and Jonah need to be witnessed and added to the Trust  
amendment document.

Due Date: 15 Nov 2020

Owner: Mary Frankham

#### 3.5 Set AGM date

Tuesday December 15th at 7pm

Look at Waiheke Sustainability Centre or Morra Hall

Due Date: 15 Nov 2020

Owner: Jenny Holmes

The Te Korowai o Waiheke AGM will be held on Tuesday Dec 15th at 7pm.

The Te Korowai board meeting will be held from 6 to 7pm, prior to the AGM.

#### 4. Management Reports

##### 4.1 Project Director report including HSE

Health & Safety - there was a 4WD course today for Te Korowai staff on October 21st. Learnt a lot about all the modern safety features in the vehicles.

-After a steer charged a field team worker, staff have been directed to stay clear of bulls, steers, and cows. The incident with the steer on Waiheke Station happened a few days after a muster, so steers were perhaps feeling nervous.

- Waiheke Physio did an assessment of field team work actions - suggested taking regular breaks, stretching at end of day and during breaks and spacing out days of challenging terrain.

Do we have enough support for Te Korowai staff dealing with people who are disengaged.

In future rat eradication pilot sub-group meetings will refer to the Waiheke Collective values and use a facilitator.

Karla to ask Ngati Paoa Trust board why they opted not to pursue the available candidate for the Waiheke Station trapper role.

Due Date: 27 Nov 2020

Owner: Karla Allies

##### 4.2 Finance Report

Finance report approved

Decision Date: 21 Oct 2020

Mover: Jonah Kitto-Verhoef

Seconder: Grant Leach

Outcome: Approved

Query as to whether freight with rat bait stations could be included in capital cost.

February board meeting to include a session on trustee skills

Lindsay to run a one hour session in the February 2021 Te Korowai o Waiheke board meeting covering good trustee requirements and the difference between being on a governance board of a NGO versus a business.

Due Date: 17 Feb 2021

Owner: Lindsay Jeffs

##### 5.2 Stakeholder overview

Board members reviewed and made some minor edits and acknowledged the diversity of key stakeholders and that it is a great starting point for a Communications strategy

#### 6. Close Meeting